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# AGENDA

## LAST FRONTIER HEALTHCARE DISTRICT BOARD OF DIRECTORS

**Tuesday, September 5, 2023, 1:00 pm**  
**City Council Chambers; Alturas City Hall; Alturas, California**

Parties with a disability, as provided by the American Disabilities Act, who require special accommodations or aids in order to participate in this public meeting should make requests for accommodation to the Modoc Medical Center Administration at least 48 hours prior to the meeting. Board Agenda packets are available to the public online at [www.modocmedicalcenter.org](http://www.modocmedicalcenter.org) or at the MMC Administration offices.

**1:00 pm - CALL TO ORDER – J. Cavasso, Vice Chair**

**1. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA – J. Cavasso, Vice Chair**

**2. AGENDA APPROVAL - Additions/Deletions to the Agenda – J. Cavasso, Vice Chair**

**3. PUBLIC COMMENT** - This is the time set aside for citizens to address the Board on matters not on the Agenda or Consent Agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comment concerns an item shown on the Agenda, please address the Board after that item is open for public comment. **By law, the Board cannot act on matters that are not on the Agenda.** The Chairperson reserves the right to limit the duration of each speaker to **three minutes**. Speakers may not cede their time. Agenda items with times noted, will be considered at that time. All other items will be considered as listed on the Agenda, or as deemed necessary by the Chairperson.

**4. NEW ORGANIZATIONAL STRUCTURE**

- A.) J. Cavasso – Appointment of Board Member Vacancies
- B.) J. Cavasso – Election of Board of Officers
  - Chair
  - Vice Chair
  - Secretary
- C.) Chair – Appointment of Treasurer
  - Treasurer
- D.) Chair – Appointment of Board Members to Standing and Special Board Committees
  - Finance Committee
  - Quality Council Committee
  - Joint Conference Committee
  - New SNF/Hospital Addition Committee
- E.) Chair – Appointment of Community Member to Finance Committee

**REGULAR SESSION**

**5. CONSENT AGENDA** - Items under the Consent Agenda heading do not require discussion before a vote. If discussion is needed, that item needs to be moved to the Consideration/Action part of the Agenda where discussion is allowed.

- A.) D. King - Adoption of LFHD Board of Directors Regular Meeting Minutes – July 21, 2023 Attachment A
- B.) D. King – Adoption of the LFHD Board of Directors Special Meeting Minutes – August 9, 2023 Attachment B
- C.) T. Ryan - Medical Staff Committee Meeting Minutes –July 26, 2023. Attachment C
  - Medical Staff Committee Meeting Minutes –June 28, 2023.

- Incomplete Records
  - Policy Review
- D.) E. Johnson – Policy/Procedures
- Benzodiazepines Policy

**6. CONSIDERATION/ACTION**

- A.) P. Fields – July 2023 LFHD Financial Statement (*unaudited*)
- B.) P. Fields – U.S. Treasuries Investment
- C.) P. Fields – Capital Budget Amendment

Attachment D  
Attachment E  
Attachment F

**7. VERBAL REPORTS**

- A.) K. Kramer – CEO Report to the Board
- B.) E. Johnson – CNO Report to the Board
- C.) P. Fields – CFO Report to the Board
- D.) A. Vucina – CHRO Report to the Board
- E.) A. Willoughby – COO Report to the Board
- F.) Board Member Reports

**EXECUTIVE SESSION**

**8. CONSIDERATION / ACTION**

- G.) T. Ryan – Medical Executive Committee Minutes & Credentialing Items –July 26, 2023.  
(Per Evidence Code 1157)
- Medical Executive Committee Minutes & Credentialing Items OPPE 2019B –June 28, 2023.

Attachment G

**REGULAR SESSION**

**9. CONSIDERATION / ACTION**

- H.) T. Ryan – Medical Executive Committee Minutes & Credentialing Items –July 26, 2023.  
(Per Evidence Code 1157)
- Medical Executive Committee Minutes & Credentialing Items OPPE 2019B –June 28, 2023.

**11. MOTION TO ADJOURN – J. Cavasso – Vice Chair**

POSTED AT: MODOC COUNTY COURTHOUSE / ALTURAS CITY HALL / MMC WEBSITE-([www.modocmedicalcenter.org](http://www.modocmedicalcenter.org))  
ON September 1, 2023.