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# AGENDA

## LAST FRONTIER HEALTHCARE DISTRICT

### BOARD OF DIRECTORS

**Thursday, January 25, 2024, 1:00 pm**  
**City Council Chambers; Alturas City Hall; Alturas, California**

Parties with a disability, as provided by the American Disabilities Act, who require special accommodations or aids in order to participate in this public meeting should make requests for accommodation to the Modoc Medical Center Administration at least 48 hours prior to the meeting. Board Agenda packets are available to the public online at [www.modocmedicalcenter.org](http://www.modocmedicalcenter.org) or at the MMC Administration offices.

**1:00 pm - CALL TO ORDER – J. Cavasso, Chair**

**1. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA – J. Cavasso, Chair**

**2. AGENDA APPROVAL - Additions/Deletions to the Agenda – J. Cavasso, Chair**

**3. PUBLIC COMMENT** - This is the time set aside for citizens to address the Board on matters not on the Agenda or Consent Agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comment concerns an item shown on the Agenda, please address the Board after that item is open for public comment. **By law, the Board cannot act on matters that are not on the Agenda.** The Chairperson reserves the right to limit the duration of each speaker to **three minutes**. Speakers may not cede their time. Agenda items with times noted, will be considered at that time. All other items will be considered as listed on the Agenda, or as deemed necessary by the Chairperson.

**4. DISCUSSION**

A.) K. Kramer – New Finance Committee Member

**REGULAR SESSION**

**5. CONSENT AGENDA** - Items under the Consent Agenda heading do not require discussion before a vote. If discussion is needed, that item needs to be moved to the Consideration/Action part of the Agenda where discussion is allowed.

A.) D. King - Adoption of LFHD Board of Directors Regular Meeting Minutes – December 7, 2023

Attachment A

B.) E. Johnson – Policy and Procedures

Attachment B

- Section 504 Grievance Policy

**6. CONSIDERATION/ACTION**

A.) E. Johnson – Departmental Policy Manuals

Attachment C

- Hospital Pharmacy – Michael Gracza, Pharm.D, Director of Pharmacy Services
- Sterile Compounding - Michael Gracza, Pharm.D, Director of Pharmacy Services
- Pharmacy Long Term Care - Michael Gracza, Pharm.D, Director of Pharmacy Services
- Retail Pharmacy - Michael Gracza, Pharm.D, Director of Pharmacy Services
- Accounting and Business Office – Patrick Fields, CFO
- Critical Access Hospital/Administration– Kevin Kramer, CEO
- Purchasing – Lance Chrysler, Purchasing Manager
- Emergency Management – Jeremy Wills, Hospital Disaster Preparedness Coordinator

B.) P. Fields – December 2023 LFHD Financial Statement (unaudited)

Attachment D

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| C.) K. Kramer – New SNF and Hospital Addition-Design-Build Spending Authority Resolution #24-01  | Attachment E |
| D.) K. Kramer – Approval of Amendment #5 to the Design Build Agreement                           | Attachment F |
| E.) K. Kramer – Approval of Geothermal Change Order on the New SNF and Hospital Addition Project | Attachment G |
| F.) P. Fields – Hiring for Self-Pay Accounts and Partnering with Social Services                 | Attachment H |
| G.) A. Vucina – CNA Wage Increase Modification   | Attachment I |

**7. VERBAL REPORTS**

- A.) K. Kramer – CEO Report to the Board
- B.) M. Edmonds – CMO Report to the Board
- C.) E. Johnson – CNO Report to the Board
- D.) P. Fields – CFO Report to the Board
- E.) A. Vucina – CHRO Report to the Board
- F.) A. Willoughby – COO Report to the Board
- G.) Board Member Reports

**8. MOTION TO ADJOURN – J. Cavasso – Chair**

POSTED AT:      MODOC COUNTY COURTHOUSE / ALTURAS CITY HALL / MMC WEBSITE-([www.modocmedicalcenter.org](http://www.modocmedicalcenter.org))  
ON January 18, 2024.