

# Modoc Medical Center

## JOB ANNOUNCEMENT

**Final Filing Date:**  
Open Until Filled

**Cook I**  
**Extra**

**Wage Rate:**  
**\$17.90 - \$27.08 per hour**  
Dependent on Experience

Modoc Medical Center has an opening for an Extra Cook (not a benefited position). The primary job functions are to prepare, season and cook food for residents, hospital patients, staff and visitors.

**Applicant must demonstrate competency in the following areas:**

- Ensures meals are prepared at specified times and into servings according to menu combinations and patient diet orders.
- Consults with Dietary Services Manager and/or Clinical Dietician on modified diets, as necessary.
- Oversees Dietary Aides when washing or preparing food.
- Measures and mixes ingredients according to approved recipes using blenders, mixers, grinders, slicers, etc.
- Makes sauces, soups, stews, casseroles and desserts, meeting established dietary guidelines.
- Cooks meat, fish and fowl in a variety of ways such as baking, roasting, broiling and steaming.
- Tests foods being cooked to ensure doneness. Adjusts heat controls as necessary.
- Improves flavor and texture of food by adding ingredients or seasonings.
- Maintains kitchen in a clean, neat and organized manner. Observes infection control practices at all times.
- Ability to calculate measurements in recipes to increase or decrease servings.

**Qualifications & Job Requirements (but not limited to):**

- High school graduate or equivalent.
- Able to communicate effectively in English, both verbally and in writing.
- Previous experience in hospital food preparation preferred.
- Maintains regulatory requirements, i.e. Food handling certificate, mandatory in-services, departmental in-services, attends required staff meetings.
- Must be detail oriented.
- Above average mental ability, good physical/mental health.
- Able to walk, bend, stoop, kneel and lift with the dexterity to perform manual skills required of the job.
- Lift up to 25 pounds when necessary.
- Dependable, organized, reliable, has good attendance.
- Work in warm temperatures during the summer months.

**Application Process:**

Interested candidates may apply on-line at [www.modocmedicalcenter.org](http://www.modocmedicalcenter.org)

Modoc Medical Center - Human Resource Department  
P.O. Box 190– Alturas, CA 96101