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# AGENDA

## LAST FRONTIER HEALTHCARE DISTRICT

### BOARD OF DIRECTORS

**Thursday, February 29, 2024, 1:00 pm**  
**City Council Chambers; Alturas City Hall; Alturas, California**

Parties with a disability, as provided by the American Disabilities Act, who require special accommodations or aids in order to participate in this public meeting should make requests for accommodation to the Modoc Medical Center Administration at least 48 hours prior to the meeting. Board Agenda packets are available to the public online at [www.modocmedicalcenter.org](http://www.modocmedicalcenter.org) or at the MMC Administration offices.

**1:00 pm - CALL TO ORDER – J. Cavasso, Chair**

**1. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA – J. Cavasso, Chair**

**2. AGENDA APPROVAL - Additions/Deletions to the Agenda – J. Cavasso, Chair**

**3. PUBLIC COMMENT** - This is the time set aside for citizens to address the Board on matters not on the Agenda or Consent Agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comment concerns an item shown on the Agenda, please address the Board after that item is open for public comment. **By law, the Board cannot act on matters that are not on the Agenda.** The Chairperson reserves the right to limit the duration of each speaker to **three minutes**. Speakers may not cede their time. Agenda items with times noted, will be considered at that time. All other items will be considered as listed on the Agenda, or as deemed necessary by the Chairperson.

**4. DISCUSSION**

A.) K. Kramer – 340B Audit Results

Attachment A

**REGULAR SESSION**

**5. CONSENT AGENDA** - Items under the Consent Agenda heading do not require discussion before a vote. If discussion is needed, that item needs to be moved to the Consideration/Action part of the Agenda where discussion is allowed.

A.) D. King - Adoption of LFHD Board of Directors Regular Meeting Minutes – January 25, 2024

Attachment B

B.) T. Ryan - Medical Staff Committee Meeting Minutes –January 31, 2024.

Attachment C

- Medical Staff Committee Meeting Minutes –November 29, 2023.

- Pathology Report – October 19, 2023  
November 30, 2023  
December 1, 2023

- Policy Review – Grievance Procedure

B.) E. Johnson – Policy and Procedures

Attachment D

- Continuity of Operations Plan

**6. CONSIDERATION/ACTION**

A.) E. Johnson – Departmental Policy Manuals

Attachment E

- Quality Assurance – Alicia Doss, Quality, Risk, Compliance Director
- Risk Management - Alicia Doss, Quality, Risk, Compliance Director

- Swing Bed Utilization Review - Alicia Doss, Quality, Risk, Compliance Director
  - Compliance - Alicia Doss, Quality, Risk, Compliance Director
- B.) P. Fields – January 2024 LFHD Financial Statement (*unaudited*) Attachment F
- C.) P. Fields – Large Account Write Off Attachment G
- D.) K. Kramer – Change Order No. 3 from Swinerton Attachment H
- E.) P. Fields – LFHD FY 2023 Final Audit Attachment I

## **7. VERBAL REPORTS**

- A.) K. Kramer – CEO Report to the Board
- B.) E. Johnson – CNO Report to the Board
- C.) P. Fields – CFO Report to the Board
- D.) A. Vucina – CHRO Report to the Board
- E.) A. Willoughby – COO Report to the Board
- F.) Board Member Reports

## ***EXECUTIVE SESSION***

### **8. CONSIDERATION / ACTION**

- A.) T. Ryan – Medical Executive Committee Minutes & Credentialing Items –January 31, 2024. Attachment H  
(Per Evidence Code 1157)
- Medical Executive Committee Minutes & Credentialing Items OPPE 2019B –November 29, 2023.

## ***REGULAR SESSION***

### **9. CONSIDERATION / ACTION**

- A.) T. Ryan – Medical Executive Committee Minutes & Credentialing Items –January 31, 2024.  
(Per Evidence Code 1157)
- Medical Executive Committee Minutes & Credentialing Items OPPE 2019B – November 29, 2023.

### **8. MOTION TO ADJOURN – J. Cavasso – Chair**

POSTED AT: MODOC COUNTY COURTHOUSE / ALTURAS CITY HALL / MMC WEBSITE-([www.modocmedicalcenter.org](http://www.modocmedicalcenter.org))  
ON February 23, 2024.