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# AGENDA

## LAST FRONTIER HEALTHCARE DISTRICT BOARD OF DIRECTORS

**Thursday, June 27, 2024, 1:00 pm**  
**City Council Chambers; Alturas City Hall; Alturas, California**

Parties with a disability, as provided by the American Disabilities Act, who require special accommodations or aids in order to participate in this public meeting should make requests for accommodation to the Modoc Medical Center Administration at least 48 hours prior to the meeting. Board Agenda packets are available to the public online at [www.modocmedicalcenter.org](http://www.modocmedicalcenter.org) or at the MMC Administration offices.

**1:00 pm - CALL TO ORDER – J. Cavasso, Chair**

**1. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA – J. Cavasso, Chair**

**2. AGENDA APPROVAL - Additions/Deletions to the Agenda – J. Cavasso, Chair**

**3. PUBLIC COMMENT** - This is the time set aside for citizens to address the Board on matters not on the Agenda or Consent Agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comment concerns an item shown on the Agenda, please address the Board after that item is open for public comment. **By law, the Board cannot act on matters that are not on the Agenda.** The Chairperson reserves the right to limit the duration of each speaker to **three minutes**. Speakers may not cede their time. Agenda items with times noted, will be considered at that time. All other items will be considered as listed on the Agenda, or as deemed necessary by the Chairperson.

**4. DISCUSSION**

- A. A. Willoughby – SNF and HA Project Monthly Report Attachment A
- B. A. Willoughby – Revenue Cycle Update -Cerner Attachment B
- C. K. Kramer – Geothermal Update

### ***REGULAR SESSION***

**5. CONSENT AGENDA** - Items under the Consent Agenda heading do not require discussion before a vote. If discussion is needed, that item needs to be moved to the Consideration/Action part of the Agenda where discussion is allowed.

- A. S. Farr - Adoption of LFHD Board of Directors Regular Meeting Minutes – May 2024 Attachment C
- B. T. Ryan - Medical Staff Committee Meeting Minutes –April 24, 2024. Attachment D
  - Environment of Care Committee Meeting Minutes –March 05, 2024.
  - Pathology Report
    - February 26, 2024
    - March 30, 2024
    - April 01, 2024
- C. E. Johnson – Policy and Procedures Attachment E
  - Policy Review –
    - Dietary Skilled Nursing Facility
      - Authorized Personnel in the Food Service Department
      - Bedside Water Container

- Cleaning Dishes- Manual Dishwashing
- Dry Storage Area
- Employee Sanitary Practices
- Food Safety and Sanitation
- General Sanitation of Kitchen
- Business Office
  - Fair Pricing
- Engineering
  - Building Maintenance Painting
  - Construction Renovation Guidelines
  - Daily Journal
  - Fire System Outage
  - Interim Life Safety Measures
  - Lockout Tagout Procedures
  - Lockout Tagout Training
  - Maintenance Work Request System
  - Outside Contractors Hazard Communication
  - Outside Contractors Working in the Facility
  - Painting Procedure Patient Room
  - Plant Operations and Maintenance
  - Rules and Regulations
  - Snow Removal
- Emergency Management
  - Incident Response Guides (IRGS) Incident Action Plan (IAP)
  - Fire Response Plan (Code Red)
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**6. CONSIDERATION/ACTION**

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|--|--------------|
| A. E. Johnson – Departmental Policy Manuals <ul style="list-style-type: none"> <li>• Laboratory</li> <li>• Pharmacy- Skilled Nursing Facility, Retail and Acute</li> <li>• Physical Therapy</li> <li>• Radiology</li> <li>• Infusion</li> <li>• Transfusion</li> </ul> | Attachment F |
| B. P. Fields – May 2024 LFHD Financial Statement <i>(unaudited)</i>  | Attachment G |
| C. P. Fields- LFHD FYE 2025 Budget   | Attachment H |
| D. K. Kramer – Swinerton Materials Escalation Change Order   | Attachment I |
| E. K. Kramer – Swinerton Labor Escalation Change Order   | Attachment J |
| F. K. Kramer – Strategic Plan FYE 2025   | Attachment K |
| G. A. Willoughby – Large Account Write Off   | Attachment L |

**7. VERBAL REPORTS**

- A. K. Kramer – CEO Report to the Board
- B. E. Johnson – CNO Report to the Board
- C. P. Fields – CFO Report to the Board
- D. A. Vucina – CHRO Report to the Board
- E. A. Willoughby – COO Report to the Board
- F. Board Member Reports

***EXECUTIVE SESSION***

**8. CONSIDERATION / ACTION**

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|--|--------------|
| A. T. Ryan – Medical Executive Committee Minutes & Credentialing Items –March 27, 2024. <i>(Per Evidence Code 1157)</i> <ul style="list-style-type: none"> <li>• Medical Executive Committee Minutes &amp; Credentialing Items OPPE 2019B – May 29, 2024.</li> </ul> | Attachment M |
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***REGULAR SESSION***

**9. CONSIDERATION / ACTION**

- B. T. Ryan – Medical Executive Committee Minutes & Credentialing Items –June 27, 2024.  
(Per Evidence Code 1157)

**8. MOTION TO ADJOURN – J. Cavasso – Chair**

POSTED AT: MODOC COUNTY COURTHOUSE / ALTURAS CITY HALL / MMC WEBSITE-([www.modocmedicalcenter.org](http://www.modocmedicalcenter.org))  
ON June 21, 2024.