

# Modoc Medical Center

## JOB ANNOUNCEMENT

**Final Filing Date:**  
Open Until Filled

**IV/Infusion Coordinator  
(RN)  
Full Time**

**Wage Rate:**  
Dependent on Experience  
\$42.77 – \$63.67 per hour

Modoc Medical Center is accepting applications for a full time, benefit eligible IV/Infusion Coordinator at our Acute Hospital. The Infusion Coordinator provides nursing care and coordination for specialty Infusion patients. They provide a personal contact for scheduling, information, and guidance in a compassionate, caring environment throughout a patient's special infusion health care experience. They also perform appropriate coordination with outpatient services. They are to coordinate and track regularly scheduled nursing visits. Track and/or obtain authorizations and reauthorizations for infusions and nursing visits as needed. Provide infusion treatment plans to physicians and maintains communication log. Track outside agency visits by month. Contact outside agencies for provider and/or nursing notes as needed. Collaborate with intake, nursing, and pharmacy staff to schedule visits and orders. They perform appropriate coordination with outpatient services.

### **Qualifications & Job Requirements (but not limited to):**

- Graduate of an accredited school of nursing.
- 2 years of experience as a RN.
- Current licensure in good standing in the state of California.
- ACLS, CPR certification mandatory.
- Must be a team player to all departments, confidential of sensitive data, respectful of all other staff members, considerate of other people's time, and accountable for work output.
- Completion of an approved basic training program for infection prevention.
- Certification in IV Infusion is desired.
- Ability to develop policies and procedures.
- Completion of annual education in infusion therapy – topics is required.
- Able to communicate effectively in English, both verbally and in writing.

### **Application Process:**

For an application, apply on-line at [www.modocmedicalcenter.org](http://www.modocmedicalcenter.org).

Modoc Medical Center - Human Resource Department  
PO Box 190 – Alturas, CA 96101

IV/INFUSION NURSE(RN)  
June 24, 2024

Modoc Medical Center is an EOE