

Modoc Medical Center

JOB ANNOUNCEMENT

Final Filing Date:
Open Until Filled

Certified Coder/ ICD-10
Extra

Wage Rate:
\$24.03 - \$35.73
Dependent on Experience

Modoc Medical Center is accepting applications for an extra (non-benefited), remote Certified Coder in our Medical Records Department.

Duties include (but not limited to):

The successful candidate's duties will include the following:

- Correct assignment of ICD10 and CPT codes, modifiers, and charge capture after chart audit/analysis while following applicable rules and regulations.
- Ensures that records are coded in a timely manner, excluding weekends and holidays.
- Queries medical staff in a professional, tactful manner, if diagnosis is not available or if documentation is unclear
- Ensures data quality and optimum reimbursement allowable under the federal/state payment systems.
- Maintains a good working relationship within the department, other departments and medical staff.
- Must be familiar with all medical record and coding requirements.
- Participates in performance improvement functions through data collection and documentation review.
- Meets quality standards of principal diagnoses and procedures appropriately and/or correctly coded.
- Refers medical record to supervisor if there is a question regarding documentation or diagnoses.
- Willing to accept additional assignments.

Minimum Qualifications:

- High school diploma or GED.
- Certification through AHIMA or AAPC or must be currently enrolled in a certification program.
- Previous knowledge of coding conventions and medical records.
- Ability to work in a fast-paced environment while meeting deadlines.

Application Process:

If interested, apply on-line at www.modocmedicalcenter.org.

Modoc Medical Center - Human Resource Department
PO Box 190 – Alturas, CA 96101