



---

# AGENDA

## LAST FRONTIER HEALTHCARE DISTRICT BOARD OF DIRECTORS

**Thursday, September 26, 2024, 1:00 pm**  
**City Council Chambers; Alturas City Hall; Alturas, California**

Parties with a disability, as provided by the American Disabilities Act, who require special accommodations or aids in order to participate in this public meeting should make requests for accommodation to the Modoc Medical Center Administration at least 48 hours prior to the meeting. Board Agenda packets are available to the public online at [www.modocmedicalcenter.org](http://www.modocmedicalcenter.org) or at the MMC Administration offices.

**1:00 pm - CALL TO ORDER – J. Cavasso, Chair**

**1. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA – J. Cavasso, Chair**

**2. AGENDA APPROVAL - Additions/Deletions to the Agenda – J. Cavasso, Chair**

**3. PUBLIC COMMENT** - This is the time set aside for citizens to address the Board on matters not on the Agenda or Consent Agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comment concerns an item shown on the Agenda, please address the Board after that item is open for public comment. **By law, the Board cannot act on matters that are not on the Agenda.** The Chairperson reserves the right to limit the duration of each speaker to **three minutes**. Speakers may not cede their time. Agenda items with times noted, will be considered at that time. All other items will be considered as listed on the Agenda, or as deemed necessary by the Chairperson.

**4. DISCUSSION**

- A.) A. Willoughby – SNF and HA Project Monthly Report
- B.) A. Willoughby – Revenue Cycle Update – Cerner

**Attachment A**  
**Attachment B**

**REGULAR SESSION**

**5. CONSENT AGENDA** - Items under the Consent Agenda heading do not require discussion before a vote. If discussion is needed, that item needs to be moved to the Consideration/Action part of the Agenda where discussion is allowed.

- A.) D. King - Adoption of LFHD Board of Directors Regular Meeting Minutes – August 29, 2024,
- B.) D. King – Adoption of LFHD Board of Directors Special Meeting Minutes – September 19, 2024,
- C.) T. Ryan - Medical Staff Committee Meeting Minutes – August 28, 2024.

**Attachment C**  
**Attachment D**  
**Attachment E**

- Medical Staff Committee Meeting Minutes – July 31, 2024.
- Pathology Report – July 2, 2024
- New Business
  - Policy Review – August 2024

D.) E. Johnson – Policy and Procedures

**Attachment F**

- Alturas and Canby Clinic Business Office
- Central Supply
- Dietary SNF Emergency Department
- Engineering Infection Control – SNF
- Information Technology
- Infusion Laboratory

- Operating Room
- Physical Therapy
- Radiology
- Radiology CT
- Radiology IR
- Radiology Ultrasound

**6. CONSIDERATION/ACTION**

- A.) E. Johnson – Departmental Policy Manuals Attachment G
- Canby Clinic – Medical and Dental
  - Alturas Clinic
- B.) J. Lin – August 2024 LFHD Financial Statement (*unaudited*) Attachment H
- C.) J. Cavasso – Board Meeting Time Change

**7. VERBAL REPORTS**

- A.) K. Kramer – CEO Report to the Board
- B.) E. Johnson – CNO Report to the Board
- C.) J. Lin – FD Report to the Board
- D.) A. Vucina – CHRO Report to the Board
- E.) A. Willoughby – COO Report to the Board
- F.) Board Member Reports

***EXECUTIVE SESSION***

**8. CONSIDERATION / ACTION**

- A.) T. Ryan – Medical Executive Committee Minutes & Credentialing Items –August 28, 2024 Attachment I  
 (Per Evidence Code 1157)
- Medical Executive Committee Minutes & Credentialing Items OPPE 2019B – July 31, 2024

***REGULAR SESSION***

**9. CONSIDERATION / ACTION**

- A.) T. Ryan – Medical Executive Committee Minutes & Credentialing Items –August 28, 2024.  
 (Per Evidence Code 1157)
- Medical Executive Committee Minutes & Credentialing Items OPPE 2019B –July 31, 2024.

**8. MOTION TO ADJOURN – J. Cavasso – Chair**

POSTED AT: MODOC COUNTY COURTHOUSE / ALTURAS CITY HALL / MMC WEBSITE / MMC FRONT ENTRANCE -  
 ([www.modocmedicalcenter.org](http://www.modocmedicalcenter.org)) ON September 20, 2024.