



**MINUTES**  
**LAST FRONTIER HEALTHCARE DISTRICT**  
**FINANCE COMMITTEE**

Tuesday, July 23, 2024, -3:30 PM  
 Modoc Medical Center; Education Conference Room.  
 1111 N. Nagle St.; Alturas, California

**Present:**

- Rose Boulade
- Scott Swasey
- Joseph Johnson
- Jin Lin
- Samantha Farr
- Kevin Kramer

**Absent:**

Subject	Discussion	Action
<b>1. Call to Order</b>	Rose Boulade, called the meeting of the Last Frontier Healthcare District Finance Committee to order at 3:34 PM on Tuesday, July 23, 2024, in the Education Conference Room at Modoc Medical Center in Alturas, California.	
<b>2. Agenda Approval</b>	R. Boulade - Changes, additions, and deletions to the agenda.	Kevin Kramer moved to approve the presented Agenda as amended, Scott Swasey seconded, and the motion carried with all present voting "aye."
<b>3. Minutes of the June 18, 2024 Regular LFHD Finance Committee Meeting</b>	S. Farr presented the June 18, 2024 minutes of the LFHD Finance Committee Regular Meeting.	Scott Swasey moved to approve the <b>June 2024</b> minutes, the regular meeting of the LFHD Finance Committee minutes as adjusted, Kevin Kramer seconded, and the motion carried with all present voting "aye."
<b>4. Discussion Items</b>		
<b>A. Lights on Dashboard</b>	Kevin Kramer presented the Lights on Dashboard and reviewed the Accounts Receivables with the Finance Committee.	
<b>B. LFHD Financial Statement – June 2024 (unaudited)</b>	Jin Lin presented the LFHD Financial Statement – June 2024 (unaudited) and reviewed with the board and answered any questions they may have had.	

Subject	Discussion	Action
<b>C. Report Finance Director</b>	<b>Accounting</b> <ul style="list-style-type: none"> <li>Accounting Tec for A/P has been offered the position.</li> <li>Audit CAMs assigned for the Audit in September</li> <li>Interviews are scheduled for July 24, 2024, for the Controller position.</li> <li>Auditors will be here on September 16, 2024</li> </ul> <b>Floater</b> <ul style="list-style-type: none"> <li>Currently we have three Office Workers</li> <li>Radiology needs additional office workers.</li> </ul>	
<b>D. CEO's Report</b>	<b>SNF Update</b> <ul style="list-style-type: none"> <li>Two resolutions and an ordinance to move forward with a bond are going in front of the board next month.</li> <li>Should receive financing for the Skilled Nursing Facility by October.</li> <li>Construction progress is going well and should meet the dry in deadline.</li> </ul> <b>Other</b> <ul style="list-style-type: none"> <li>I am currently working on the district tax roll.</li> <li>Still need permanent dentist in Canby</li> <li>We had several site visits for dentists that did not pan out.</li> <li>Currently preparing for the QUIP Audit.</li> <li>One of the clinic providers is not renewing her contract so we will need to replace her.</li> </ul>	

**5. Adjournment** The next meeting of the Last Frontier Healthcare District Finance Committee will be Tuesday, August 27, 2024 at 3:30 PM pm and will be held in the Education Conference Room at Modoc Medical Center in Alturas, California.

Respectfully submitted:

*Samantha Faber*  
 \_\_\_\_\_  
 Samantha Faber  
 CNO Assistant

