



AGENDA

LAST FRONTIER HEALTHCARE DISTRICT BOARD OF DIRECTORS

Thursday, July 31, 2025, 3:30 pm
City Council Chambers; Alturas City Hall; Alturas, California

Parties with a disability, as provided by the American Disabilities Act, who require special accommodations or aids in order to participate in this public meeting should make requests for accommodation to the Modoc Medical Center Administration at least 48 hours prior to the meeting. Board Agenda packets are available to the public online at www.modocmedicalcenter.org or at the MMC Administration offices.

3:30 pm - CALL TO ORDER – C. Madison, Chair

1. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA – C. Madison, Chair

2. AGENDA APPROVAL - Additions/Deletions to the Agenda – C. Madison, Chair

3. PUBLIC COMMENT - This is the time set aside for citizens to address the Board on matters not on the Agenda or Consent Agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comment concerns an item shown on the Agenda, please address the Board after that item is open for public comment. **By law, the Board cannot act on matters that are not on the Agenda.** The Chairperson reserves the right to limit the duration of each speaker to **three minutes**. Speakers may not cede their time. Agenda items with times noted, will be considered at that time. All other items will be considered as listed on the Agenda, or as deemed necessary by the Chairperson.

4. VERBAL REPORTS

- A.) K. Kramer – CEO Report to the Board
- B.) E. Johnson – CNO Report to the Board
- C.) J. Lin – FD Report to the Board
- D.) A. Vucina – CHRO Report to the Board
- E.) A. Willoughby – COO Report to the Board
- F.) Board Member Reports

5. DISCUSSION

REGULAR SESSION

6. CONSENT AGENDA - Items under the Consent Agenda heading do not require discussion before a vote. If discussion is needed, that item needs to be moved to the Consideration/Action part of the Agenda where discussion is allowed.

- A.) D. King - Adoption of LFHD Board of Directors Regular Meeting Minutes – June 26, 2025, Attachment A
- B.) T. Ryan - Medical Staff Committee Meeting Minutes – July 31, 2025 Attachment B
 - Medical Staff Committee Meeting Minutes – May 28, 2025
 - Committee Reports
 - Infection Control Committee Minutes – May 29, 2025
 - OP Infusion Committee Minutes – June 10, 2025
 - Surgery Committee Minutes – June 10, 2025
 - Pathology Report – May 1, 2025

- New Business
 - Cerner Order Dates – Barbare Howe, RDN
 - Nominations for Chief of Staff and Vice Chief of Staff

C.) E. Johnson – Policy and Procedures

Attachment C

DIETARY-SNF

- 8340.25 Accident/Incident Report
- 8340.25 Cleaning Instructions: Cloths, Pads, Mops, Buckets
- 8340.25 Cleaning Instructions: Ice Machines and Equipment
- 8340.25 Cleaning Instructions: Coffee Machines and Urns
- 8340.25 Cleaning Instructions: Counter Space
- 8340.25 Cleaning Instructions: Cutting Boards
- 8340.25 Cleaning Instructions: Floors, Tables, and Chairs
- 8340.25 Cleaning Instructions: Food Carts
- 8340.25 Cleaning Instructions: Freezers
- 8340.25 Cleaning Instructions: Hood and Filters
- 8340.25 Cleaning Instructions: Microwave Ovens
- 8340.25 Cleaning Instructions: Range/Griddles
- 8340.25 Cleaning Instructions: Refrigerators
- 8340.25 Cleaning Instructions: Toasters
- 8340.25 Dishware and Glassware Safety
- 8340.25 Equipment Malfunctions and Repairs
- 8340.25 Equipment Safety
- 8340.25 Floor Safety
- 8340.25 Four-Day Disaster/Emergency Plan for Water
- 8340.25 Knife Safety
- 8340.25 Receiving and Storage
- 8340.25 Cleaning Instructions: Ovens
- 8340.25 Cleaning Instructions: Steam Tables

PHYSICAL THERAPY

- 7770.25 Rehabilitation Services for Skilled Nursing
- 7770.25 Scope of Practice and Plan for the Provision of Care
- 7770.25 Billing Procedures

PURCHASING

- 8400.25 General Store Inventory
- 8400.25 Non-Stock Purchase Orders
- 8400.25 Storeroom Temperature

NURSING - MED/SURG

- 6170.25 Nurse Staffing Guidelines
- 6170.25 Pedialyte Storage After Opening

EMERGENCY DEPARTMENT

- 7010.25 Medications Requiring Double Verification
- 7010.25 Ventilator Use in the Emergency Department

LABORATORY

- 7500.25 Critical Values Reporting
- 7500.25 Hardy Diagnostics NG-Test CARBA 5

FACILITIES/EOC

- 8460.25 Charging Electric Wheelchairs
- 8460.25 Fire Alarm Pull Station Test
- 8460.25 Fire Door Inspections
- 8460.25 Fire Extinguisher Inspection Sheet
- 8460.25 Fire Safety Fire Alarm System
- 8460.25 Fire Safety Management Plan
- 8460.25 Grounds Safety
- 8460.25 Kitchen Hood Fire Extinguishing System

PHARMACY HOSPITAL

- 7710.25 Pharmacy Records Retention Guidelines
- 7710.25 MMC Antimicrobial Stewardship Program Policy and Procedures

INFORMATION TECHNOLOGY

- 8480.25 Acceptable Computer Usage

RADIOLOGY-MRI

- 7660.25 Screening for MRI Procedure
- 7660.25 MRA Body
- 7660.25 MRA Cervicocerebral
- 7660.25 MRI of the Abdomen (excluding the liver)
- 7660.25 MRI of the Adult Spine
- 7660.25 MRI of the Brain
- 7660.25 MRI of the Elbow
- 7660.25 MRI of the Fingers and Toes
- 7660.25 MRI of the Hip and Pelvis for Musculoskeletal Disorders
- 7660.25 MRI of the Knee
- 7660.25 MRI of the Liver
- 7660.25 MRI of the Pediatric Spine
- 7660.25 MRI of the Shoulder
- 7660.25 MRI of the Soft Tissue Components of the Pelvis
- 7660.25 MRI of the Wrist
- 7660.25 MRI Patient Instructions
- 7660.25 MRI Patient and Personnel Screening
- 7660.25 MRI Safety Guidelines
- 7660.25 Response to a Respiratory or Cardiac Arrest I the Magnet Room
- 7660.25 Screening Orbital X-Rays Prior to MRI

7. CONSIDERATION/ACTION

A.) E. Johnson – Departmental Manuals

Attachment D

- 7041 Ambulance Department
- 6170 Acute Med/Surg Department
- 7010 Emergency Department
- 7420 Operating Room/Surgery Department
- 7710 Hospital Pharmacy/Sterile Compounding Department
- 8480 Information Technology Department
- 9550 Retail Pharmacy Department
- 6170-1 Infusion Department
- 7630-60-70-80 Radiology/ General/IR/ MRI/ Ultrasound And X-Ray Department
- 7500-T Transfusion Department

B.) J. Lin – June 2025 LFHD Financial Statement (*unaudited*)

Attachment E

C.) D. King – #25-04 Resolution Requesting Collection of Charges on Tax Roll LFHD FY 25.26

Attachment F

D.) K. Kramer – Certification of Assessment

Attachment G

E.) K. Kramer – Kathleen Chesney Contract

Attachment H

F.) K. Kramer – Lisanne Burkholder Contract Amendment

Attachment I

G.) K. Kramer – Updated Tax Appeal Policy

Attachment J

H.) K. Kramer – Swinerton Change Order 11

Attachment K

EXECUTIVE SESSION

8. CONSIDERATION / ACTION

A.) T. Ryan – Medical Executive Committee Minutes & Credentialing Items – June 25, 2025 (Per Evidence Code 1157)

Attachment L

- Medical Executive Committee Minutes & Credentialing Items OPPE 2019B – May 28, 2025

REGULAR SESSION

9. CONSIDERATION / ACTION

A.) T. Ryan – Medical Executive Committee Minutes & Credentialing Items – June 25, 2025

(Per Evidence Code 1157)

- Medical Executive Committee Minutes & Credentialing Items OPPE 2019B –May 28, 2025

8. MOTION TO ADJOURN – C. Madison – Chair

POSTED AT: MODOC COUNTY COURTHOUSE / ALTURAS CITY HALL / MMC WEBSITE / MMC FRONT ENTRANCE -
(www.modocmedicalcenter.org) ON July 25, 2025.