

The background of the top section features a photograph of the Modoc Medical Center building on the left, which has a sign for the 'EMERGENCY' and 'MAIN ENTRANCE'. To the right of the building is a white ambulance with 'MODOC MEDICAL CENTER' written on its side. The title 'MODOC MEDICAL CENTER' is written in a large, stylized, orange and blue font across the top, with 'Job Announcement' in a bold, blue font below it.

MODOC MEDICAL CENTER

Job Announcement

Join a Team That Lifts You Up. Live a Life That Fulfills You. Discover What Modoc County Has to Offer.

CERTIFIED CODER

Full-Time | Day Shift | On-site

Wage: \$25.15-\$36.98/hr | Dependent on Experience

Modoc Medical Center (MMC) is accepting applications for a Full-Time, benefit-eligible Certified Coder in our Medical Records Department. This position provides accurate coding of patient records to ensure compliance, quality data, and appropriate reimbursement. The role requires knowledge of coding standards, attention to detail, and the ability to work collaboratively in a busy healthcare setting. Flexibility, professionalism, and strong communication are essential for success in this role.

Responsibilities

- Ensure coding accuracy and compliance with regulations
- Complete records in a timely and efficient manner
- Query providers when documentation is unclear
- Maintain data quality and support reimbursement processes
- Foster positive relationships with staff and providers
- Participate in quality improvement and documentation review
- Adapt to changing department needs and priorities

Qualifications

- High school diploma or GED
- Certification through AHIMA or AAPC, or current enrollment in a certification program
- Knowledge of coding conventions and medical record processes preferred
- Strong communication, organization, and problem-solving skills
- Team-oriented, dependable, and able to meet deadlines

Benefits (Full-time positions)

- Relocation Assistance up to \$5,000 for eligible applicants
- Comprehensive Insurance Package: Medical, Dental, Vision, Life & AD&D
- Retirement: 457(b) plan with employer match & LIUNA Pension
- Work-Life Perks: PTO, EAP, longevity bonuses, & uniform allowance
- Education & Discounts: Tuition assistance + free care for employee/dependents after insurance

Apply Online at www.modocmedicalcenter.org

Modoc Medical Center Human Resources Department
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