

The background image shows the Modoc Medical Center building on the left and a white ambulance on the right. The ambulance has 'EMERGENCY' and '1510079' on its side. The text 'MODOC MEDICAL CENTER' is written in a large, stylized, orange and blue font across the top of the image.

MODOC MEDICAL CENTER

Job Announcement

Join a Team That Lifts You Up. Live a Life That Fulfills You. Discover What Modoc County Has to Offer.

RADIOLOGY AIDE

Full-Time | Day Shift | On-site

Wage: \$19.94-\$29.11/hr | Dependent on Experience

Modoc Medical Center (MMC) is accepting applications for a Full-Time, benefit-eligible Radiology Aide in our Radiology Department. This position provides clerical and patient coordination support to ensure efficient workflow, accurate documentation, and timely patient care. The role requires strong organizational skills, attention to detail, and the ability to work collaboratively in a busy healthcare setting. Flexibility, professionalism, and strong communication are essential for success in this role.

Responsibilities

- Assist Radiology Technologist with daily workflow and department needs
- Schedule patients and provide clear instructions for procedures
- Complete billing and maintain accurate patient records
- Answer phones, assist the public, and route communications appropriately
- Upload, digitize, and manage prior imaging exams and records
- Maintain organized files and support documentation processes
- Adapt to changing department needs and priorities

Qualifications

- High school diploma or GED
- CPR certification within 6 months of hire
- Basic understanding of medical terminology, anatomy, and physiology
- Proficient computer, typing, and phone skills
- Team-oriented, dependable, and able to meet deadlines

Benefits (Full-time positions)

- Relocation Assistance up to \$5,000 for eligible applicants
- Comprehensive Insurance Package: Medical, Dental, Vision, Life & AD&D
- Retirement: 457(b) plan with employer match & LIUNA Pension
- Work-Life Perks: PTO, EAP, longevity bonuses, & uniform allowance
- Education & Discounts: Tuition assistance + free care for employee/dependents after insurance

Apply Online at www.modocmedicalcenter.org

Modoc Medical Center Human Resources Department
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