

The background image shows the exterior of the Modoc Medical Center building on the left, featuring a sign for the 'EMERGENCY MAIN ENTRANCE'. To the right is a white ambulance with 'MODOC MEDICAL CENTER' and '1510079' on its side. The title 'MODOC MEDICAL CENTER' is written in large, stylized, orange-outlined letters across the top, and 'Job Announcement' is in large, bold, white letters with a blue outline below it.

MODOC MEDICAL CENTER

Job Announcement

Join a Team That Lifts You Up. Live a Life That Fulfills You. Discover What Modoc County Has to Offer.

HOSPITAL DISASTER PREPAREDNESS COORDINATOR

Part-Time Benefited | Day Shift | On-site
Wage: \$23.03-\$33.74/hr | Dependent on Experience

Modoc Medical Center (MMC) is accepting applications for a Part-Time, benefit-eligible Hospital Disaster Preparedness Coordinator. This position develops and maintains emergency preparedness plans, coordinates disaster response activities, and provides staff training. The role ensures compliance with emergency management regulations and supports collaboration with local agencies. Strong organization, communication, and planning skills are essential for success in this role.

Responsibilities

- Develop and maintain emergency preparedness plans
- Coordinate emergency response drills and exercises
- Train staff on emergency procedures and response
- Ensure compliance with emergency management regulations
- Inspect and maintain emergency equipment and supplies
- Collaborate with local agencies on disaster preparedness
- Conduct after-action reviews and improve response plans

Qualifications

- High school diploma or equivalent
- Valid California driver's license
- Hospital operations experience preferred
- Emergency planning and disaster preparedness experience preferred
- Strong communication, organization, and planning skills

Benefits

- Relocation Assistance up to \$5,000 for eligible applicants
- Comprehensive Insurance Package: Medical, Dental, Vision, Life & AD&D
- Retirement: 457(b) plan with employer match & LIUNA Pension
- Work-Life Perks: PTO, EAP, longevity bonuses, & uniform allowance
- Education & Discounts: Tuition assistance + free care for employee/dependents after insurance

Apply Online at www.modocmedicalcenter.org

Modoc Medical Center Human Resources Department
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